



Tamil Nadu Public Service Commission

Tender No. 656, dated 31.03.2023

Open Tender for transportation of examination materials through chartered vehicles, for various examinations to be conducted by the Commission.

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Fact Sheet

Date of Tender Notice	31.03.2023
Clarification on the Tender Notice	@ 03:00 PM on 06.04.2023
Last date for submission of Tender	@ 03:00 PM on 17.04.2023
Date of opening of Technical Bids	@ 04:00 PM on 17.04.2023
Declaration of technically qualified bidders as per the details furnished	18.04.2023
Date of opening of Commercial Bids of technically eligible bidders	@ 04:00 PM on 18.04.2023
Declaration of Successful Bidder	19.04.2023

Notice Inviting Tender

Sealed tenders in the prescribed format under two cover system containing Technical Bid and Financial Bid are invited from the reputed firms for transportation of examination materials through chartered vehicles, for various examinations to be conducted by the Commission for a period of THREE years.

I. ABOUT TNPSC

(a) Background:

Tamil Nadu Public Service Commission is mandated with the task of making Direct Recruitment to State, Subordinate and Ministerial Services and also conducts Departmental Examinations for Government Servants using Multiple-Choice Questions (Objective Type) with Optical Mark Recognition Answer sheets for ensuring fairer and faster selection process. Some of the recruitments involve Descriptive type main written examinations and Oral tests also.

(b) Objectives:

This tender is floated for selecting a well experienced transport company/firm for transportation of examination materials from the designated District Treasuries/Sub-treasuries to the Commission's office.

II. SCOPE OF WORK

OBLIGATIONS OF THE CONCERNED PARTIES:

A. OBLIGATIONS OF THE SERVICE PROVIDER:

1. Service Provider should strictly follow the terms and conditions given in the agreement.
2. The Company should have 30 or more vehicles of minimum 6 tonne capacity, of their own, in good and road worthy condition and no consortium is allowed. The fitness and statutory compliance in respect of the said vehicles shall be responsibility of the bidder.
3. However, the Company should be equipped to fulfill additional requirements as to the availability of more number of vehicles (upto 40 vehicles of minimum 6 tonne capacity), in good and road worthy condition at the scheduled time & place as to be decided by the Commission. In this case, the Company should be solely responsible for execution, delivery of the intended work and should also be the single point of contact for the Commission so as to ensure effective coordination.
4. The Company should have its service centres at different cities in the state of Tamil Nadu to attend any repair in the vehicles immediately.
5. The Trucks of minimum 6 Ton capacity (GPS and CCTV devices may be fitted in it) closed container should be provided.

6. Provision shall be made for fitting the CCTV cameras in the driver cabin and inside the container at two places, with necessary power supply. The provision for placement of CCTV cameras shall be in such a way that the entire driver cabin and the contents of the container are conspicuously visible. The provision for sufficient power supply or connectivity to power supply shall be ensured for the entire trip so that the live streaming is not hindered in any manner. It shall be ensured strictly that the vehicles deployed for the services mentioned herein shall not be used for carrying/transporting any other goods/articles or for any other purpose till the completion of the trip.
7. After installation of CCTV cameras in the vehicle, it shall be ensured that the CCTV cameras are not damaged or disturbed in any manner and the vehicle shall not be engaged for any other purpose other than the intended purpose. Firm adherence to this condition is expected so as to avoid any disruption in surveillance which might arise when the vehicles are diverted for works unrelated to the Commission.
8. Digital route map should be provided for linking the GPS fencing facility. The route shall always be in the National Highways.
9. Soft copy of the actual GPS route mapping of each vehicle shall be provided on every successful completion of the trip.
10. Drivers should be shuffled and deputed in different routes and same drivers should not be posted in the same route, time and again. Record should be maintained to ensure the shuffling.
11. Drivers shall maintain a diary with reference to any kind of stoppage including tolls.
12. Rate should be quoted on per kilometre (KM) basis and no additional claims to be made in the bill other than the rate agreed to as against the total number of kilometres operated by each vehicle.

13. Drivers shall always park the vehicle in such a way that the back door position is visible to the TNPSC authorities and District authorities travelling by escort vehicle.
14. Facility shall be provided for additional locking in the container door to put two onetime locks in addition to existing centre locking knob to lock with GPS lock.
15. Vehicle movement shall always be in the line of sight to the Escort vehicle being arranged by TNPSC.
16. The vehicle shall move out of the TNPSC premises only after delivery of the materials and after the consent letter generated by TNPSC team is handed over to the Driver.
17. In case of any breakdown of vehicle, it should be attended immediately without any major delay in schedule. To avoid such contingency, all the vehicles deputed for this work should be serviced, checked thoroughly and ensured that the vehicles are in roadworthy condition before being sent on a trip.
18. After completion of Trip, bills along with details of meter reading, GPS tracking details (soft copy) shall be submitted for making payment.

B. OBLIGATIONS OF TNPSC:

1. Confidential cargo handling and its security arrangements will be the TNPSC's scope.
2. The work order shall be issued 7 - 10 days before the examination dates to arrange the vehicles along with route schedule.
3. Modification and alterations will be suggested by TNPSC, if any required.

C. OTHER CLAUSES:

1. Unless otherwise provided in the contract, any notice, request, consent or other communication given or required to be given hereunder shall be given by mailing the same by registered mail, postage prepaid, return receipt requested in the case of the Service Provider to TNPSC at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice sent by post shall be deemed to have been served on the date when in the ordinary course of post, it would have been delivered at the address to which it was sent.

2. Any notice to the Service Provider given or required to be given hereunder shall be given by either:
 - a. Mailing the same by registered mail, postage prepaid, return receipt requested; or
 - b. Having the same delivered with receipt acknowledged at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice shall be deemed to have been served if sent by post on the date when in the ordinary course of post, it would have been delivered at the addresses to which it was sent or if delivered on the date of acknowledgement of receipt.

III. ELIGIBILITY CRITERIA

1. The Bidder should have at least ten years of experience in the field of transportation of goods/documents. In this, the bidder should have at least five years of experience (in total) in transportation of confidential materials of at least any two government bodies. (State/Centre/Statutory government body).
2. The bidder should be a registered company under the Indian Companies Act 1956/2013 or firm.
3. The Bidder should have an office in the Chennai city.
4. Joint Ventures & Consortiums are not allowed to participate in the bid.
5. The Bidder should have an average turnover of Rupees 1 crore in transportation work in any of the three financial years between 2017-2018 and 2021-2022, owing to limitations in the conduct of business during the COVID period.
6. The audited balance sheet should be produced along with Bid as evidence thereof. Audited Balance Sheet to be attached for any of the three financial years between 2017-2018 and 2021-2022 along with IT & GST returns as proof. The company should hold a valid Income Tax PAN, Goods and Service Tax Registration & Provident Fund (PF) registration Certificate. (Copy should be enclosed).
7. The bidder should have minimum 30 Lorries (6 to 10 tonnes capacity) with closed container carrier (leak proof) at back for transporting important documents under sealed condition.

8. The bidder should have the capability to arrange for any number of vehicles as required by the Commission, even within a short notice (within 24 hours). Generally the work order with route schedule will be provided to the successful bidder 7 to 10 days ahead of the scheduled programme. The Lorries should have valid permits required to operate throughout the state in any designated route.
9. The Lorries should have periodical Insurance coverage in force.
10. The bidder should have minimum 30 well experienced drivers with valid heavy vehicle driving license on permanent roll of the company/ firm.
11. The bidder should have established support centres viz., Depot/Workshops with sufficient well trained mechanics, cleaners and sufficient spare parts, throughout Tamil Nadu, so as to attend to any breakdowns on the way within 1 to 2 hours.
12. The driver's cabin of each vehicle should have comfortable seating facility for accommodating two persons (one armed police constable will accompany the driver)
13. The bidder should not have been black listed by any of the Public Sector Undertakings / Government departments for any reasons.
14. Proof of having executed any of the activities defined in this tender document in Government/Boards/PSU/Academic Institutions during the last three years.
15. Copies of work order, bills or payment certificate to be enclosed as proof of evidence.

All above eligibility conditions are mandatory and the firms not fulfilling all the above conditions shall not be considered and shall be summarily rejected. However, for evaluation of the technical bids, the Technical Evaluation Committee shall evaluate the bids based on the criteria specified in this tender document.

IV. OTHER TERMS & CONDITIONS

- (1) The Service Provider should agree to complete the execution of the contract specified in this agreement within the stipulated period prescribed by TNPSC at the quoted rate. The contract shall be initially for a period of 3 years from the date of execution of the agreement with the Tendering Authority. However, the contract may be renewed for a further period of 1 year on the basis of the performance of work of the Service Provider subject to mutual terms and conditions as specified in the contract.
- (2) The prices/rates quoted shall be firm throughout the period of the validity of the offer and subsequently during the currency of the contract.
- (3) The quotation along with the enclosures, the offer submitted by the Service Provider, the negotiated and finalized terms and conditions and the work order respectively will form part of this contract. Wherever the offer conditions furnished by the Service Provider are at variance with conditions of this contract, the final negotiated offer conditions shall prevail over the conditions furnished by the Service Provider.
- (4) All payments with regard to route permits, toll charges, insurance etc. for operation of fleets, shall be borne by the Service Provider.
- (5) The vehicles provided should be in good working roadworthy condition and serviced properly before being sent for operation, considering the sensitivity of the job.
- (6) Printed terms and conditions of the Bidders will not be considered as forming part of the Tenders. No deviation shall be acceptable in the terms and conditions of the contract applicable to this invitation to Tender.
- (7) Hypothetical and conditional Tenders will not be entertained.
- (8) Tamil Nadu Public Service Commission reserves the right to accept or reject all or any of the Tenders without assigning any reason.
- (9) The Tamil Nadu Public Service Commission reserves the right to terminate the contract at any time if it is satisfied that the Agency has failed to fulfil its obligations as per the terms & conditions contained in the Contract. The decision of the Tamil Nadu Public Service Commission in this regard would be final and binding.

V. SUBMISSION OF BIDS

- (1) The Bidders shall submit the sealed bid containing two separate sealed envelopes as prescribed below addressed to "The Controller of Examinations, Tamil Nadu Public Service Commission, TNPSC Road, Park Town, Chennai – 600 003" by 03.00 PM on or before 17.04.2023 in the Tender Box kept at the Controller of Examinations' Chamber, in TNPSC office, for this purpose. The two inside envelopes must be super-scribed with the following information: (i) Type of Offer (Technical or Commercial), (ii) Tender Reference Number (iii) Name of Bidder.

- (2) TNPSC will not be responsible for any delay in receipt of bids. Any bids received after the closing date and time shall not be entertained. In case, closing date of submission of bid happens to be a holiday due to some unforeseen circumstances, the bids shall be received on the next working day at the same time.

Part-I: Technical Bid:

The first sealed envelope should contain Technical Bid of the Tender along with Earnest Money Deposit by way of Demand Draft only. The envelope should be super-scribed as "Technical Bid for transportation of examination materials of the Tamil Nadu Public Service Commission through chartered vehicles."

The Technical Bid shall contain the details as mentioned in Annexure-I along with the following documents;

1. The tender document should be duly signed by the authorized signatory of the firm in all the pages.
2. Bidder's authorization certificate.
3. Earnest Money Deposit (EMD):

The Firm has to submit a Demand Draft of Rs. 50,000/- (Rupees Fifty Thousand only) drawn in favour of "The Secretary, Tamil Nadu Public Service Commission", payable in "Chennai", towards the earnest money deposit, to be submitted with tender documents along with the Technical Bid, failing which the Tender will be summarily rejected. However, exemption from payment of EMD amount shall be allowed upon enclosure of documentary evidence for permanent registration issued by Department of Industries & Commerce, Government of Tamil Nadu.

Note:

- a. EMD of the successful bidder will be adjusted in the Security Deposit.
 - b. The Earnest Money will be forfeited on account of one or more of the following reasons: -
 - i. Bidder withdraws its Bid during the validity period specified in Tender Document.
 - ii. In case of a successful bidder, the said bidder fails to sign the Agreement in time.
 - c. EMD of all unsuccessful bidders would be released by TNPSC within one month of the bidder being notified as being unsuccessful.
 - d. The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.
4. Copies of Certificate of incorporation of the firm (e.g. Registration as Partnership Firm, Proprietary concern, Company etc.)
 5. Permanent registration certificate issued by Department of Industries and Commerce, Government of Tamil Nadu, if seeking exemption from payment of EMD amount.
 6. Certificate from its certified Chartered Accountant stating that the Bidder had a minimum annual turnover of Rupees 1 Crore in transportation work during the last three financial years. The annual turnover values for any three years between 2017-2018 and 2021-2022 shall be taken into account, owing to limitations in the conduct of business during the COVID period.
 7. Audited balance sheet to be attached for the last three financial years along with IT and GST returns as proof. The audited balance sheets for any three years between 2017-2018 and 2021-2022 shall be taken into account.
 8. Certified copies of following registrations namely;
 - a) Income tax PAN
 - b) Goods and Service Tax registration
 - c) Provident fund (PF) registration
 - d) Permit for operating through-out the state
 9. The bidder should possess adequate infrastructure on own for the proposed transportation to carry out the intended services. The vehicles (30 or more vehicles with closed container carrier of 6 to

10 tonnes capacity) should be owned by the bidder and copies for the following are to be given;

- a) Registration certificate (RC) book, valid permit, Road tax receipts, insurance certificate and fitness certificate (FC) etc., for all vehicles.
 - b) Valid driving license of all the drivers
 - c) Authority of ownership of vehicle
 - d) Certificate covered under section 66 of Motor vehicle act 1988.
 - e) Drivers with age limit up to 50 years and with minimum 5 years of experience in heavy motor vehicles.
 - f) Valid pollution under control certificate (PUC).
10. The bidder should have his own support infrastructure facilities. Copies of evidence for the same should be submitted.
 11. Proof in support of Quality Certification, if any.
 12. Client feedback about the track record of the Bidder, if any.
 13. Technical literature, write ups if any, in support of the services tendered for.
 14. An affidavit in Rs. 20 Non-judicial stamp paper declaring that the bidder was not blacklisted by any State/Central/Quasi Government bodies.
 15. Proof of having at least five years of experience (in total) in transportation of confidential materials of at least any two government bodies. (State/Centre/Statutory government body).
 16. The Technical bid shall be complete in all respects and contain all information asked for, except prices. It shall not contain any price information. The technical bid shall indicate whether all services asked are quoted for and that all requirements therefore are also quoted for. The Technical Bid must be submitted in an organized and neat manner. No documents, brochures, etc. shall be submitted in loose form. All the pages shall be serially numbered, stitched or spirally bound.
 17. Tenders shall be forwarded on the letter Head of the firm, which should contain the date on which the tender is submitted, Phone Number / Fax Number / URL, email and other details of the firm.

Part-II: Financial / Commercial Bid:

The second sealed envelope should contain:

The "Financial / Commercial Bid" and a photocopy of the demand draft as Earnest Money deposited with the Technical Bid. The envelope should be super-scribed as "Financial Bid for transportation of examination materials of the Tamil Nadu Public Service Commission through chartered vehicles". The Commercial/ Financial Bid shall contain the details as required in Annexure II.

The Commercial bid shall be on fixed price basis, exclusive of all types of applicable taxes. If the prices quoted are accompanied by hypothetical or vague or conditional expressions such as "Subject to any condition or assumptions", the same shall be treated as invalid bid and shall be summarily rejected without assigning any further reason.

VI. OPENING OF TECHNICAL BIDS

Technical Bids shall be opened either in the presence of bidders or it's duly authorised representatives. The bidder's representatives who are present shall sign a register evidencing their attendance. Only one representative per bidder shall be permitted to be present at the time of opening the tender.

VII. EVALUATION OF BIDS

1. Technical scrutiny

The technical eligibility of the bidder will be evaluated against the eligibility criteria, other terms and conditions mentioned herein, before opening of financial bid. When required, requisite documents/ clarifications may be sought for from such Bidders as may be essential so as to bring the Tenders at par technically.

2. Financial evaluation

- a. The financial bids of those bidders who have been found to be technically eligible will alone be opened. The Financial bids of ineligible bidders will not be opened.
- b. The Financial Bids shall be opened in the presence of representatives of technically eligible Bidders, who may like to be present, on the date and time mentioned in the fact sheet at the office of TNPSC.

VIII. VALIDITY OF BIDS

The bids submitted for this tender shall be valid for 6 months from the date of submission of tender.

IX. ACCEPTANCE OF BIDS

The bids of only the bidder who has quoted the lowest rate shall be considered for the award of the contract, subject to the conditions that the Tendering Authority reserves the right;

- (1) To enter into negotiation with such bidders with a view to get the best possible, efficient and cost effective solution.
- (2) To award this contract either to one or more bidders at the negotiated final rate. However, the work may be assigned to the vendor – L1 (lowest bidder) in the normal course. In the event of their services being unsatisfactory/ unforeseen circumstances, work may be entrusted to the L2 bidder subject to their acceptance to render service at L1 rate and of other conditions as applicable.
- (3) To draw and maintain a panel of bidders at the negotiated final rate so as to award this contract to any bidder as the Commission may deem fit and necessary.
- (4) To reject any Tender without assigning any reason whatsoever.

The tentative kilometres based on the statistics of last 3 years is 78529. However the work order will be issued only for the examinations to be conducted in next 3 years. Hence the quantity will certainly vary. L1 has no right whatsoever to ask for the above mentioned kilometres. TNPSC will not issue work order for more quantity other than the quantity required for the examinations in the next 3 years. L1 will be offered the whole work, however, in case of inability/ default/ blacklisting/ unsatisfactory performance or any other factor as deemed fit by TNPSC, L2 will be offered the work if L2 matches the price of L1.

X. RIGHT TO TERMINATE THE PROCESS

TNPSC reserves the right to annul the Tender process, or to accept or reject any or all the Bids in whole or part at any time without assigning any reason and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

XI. CLARIFICATIONS AND AMENDMENTS TO TENDER DOCUMENT

1. During the process of evaluation of Bids, TNPSC may, at its discretion, ask Bidders for clarifications on their bid. The Bidders are required to respond within the prescribed time frame for any such clarification. In case of non-compliance, their bids will be disqualified and rejected without further notice.
2. TNPSC may for any reason, modify the Tender Document from time to time. The amendment(s) to the Tender Document, if any, would be clearly spelt out and hosted on the website as provided in the document and the bidders may be asked to amend their bids due to such amendments.

XII. LATE BIDS

Bids received after the due date and the specified time (including the extended period, if any) for any reason whatsoever, shall not be entertained and shall be returned unopened. TNPSC shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.

XIII. NOTIFICATION OF AWARD OF CONTRACT

TNPSC will notify the successful bidder in writing that its bid has been accepted. The notification of award will constitute the formation of the contract.

XIV. SIGNING OF CONTRACT

After TNPSC notifies the successful bidder that its proposal has been accepted, the successful bidder shall sign the Contract within 10 working days. After signing of the Contract, no variation in or modification of the terms of the Contract shall be made.

XV. PAYMENT

Payment shall be made on submission of bills on completion of the work assigned.

XVI. PENALTY/ LIQUIDATED DAMAGES

- (1) Any delay in the time schedule prescribed by Tendering Authority shall attract a penalty as mentioned in this tender for the deviations in the contract.
- (2) A penalty will be levied at the rate of 5% of the bill amount furnished by the service provider for that particular vehicle/arrangement for delay in fulfilment or non-fulfilment of the work entrusted to them by TNPSC due to malfunction of that particular vehicle/ arrangement.

- (3) In the event of failure to fulfil the conditions, TNPSC at its discretion may initiate any of the actions such as:
- Additional resources will be requested by TNPSC for the completion of work.
 - Any other action as may be decided by the TNPSC in the best interest of the work.
- (4) In case of delay beyond acceptable limits like in situations causing last minute disruption in the smooth transition of confidential examination materials, the tendering authority will be at liberty to procure the services from any other agency at the risk and cost of the Service Provider and it will also result in the forfeiture of the Security Deposit amount.
- (5) For any other irregularities, deficiencies in services, mistakes, etc., which might arise from non-compliance of conditions stipulated in the tender document & agreement, penalty at the discretion of Tendering Authority will be imposed. Further, it shall be within the rights of Tendering Authority to make necessary deductions from the running bills of the Service Provider in such cases.
- (6) Where any claim for the payment of a sum of money arises, out of or under this contract against the Service Provider, the tendering authority shall be entitled to recover such a sum by appropriating in part or whole, from the performance security deposit of the Service Provider. In the event of the security deposit being insufficient, the balance of the total sum recoverable, as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Service Provider.

XVII. FORCE MAJEURE

Neither TNPSC nor the Service Provider shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes, contingencies beyond their reasonable control such as:

- a. Natural phenomena including but not limited to earthquakes, floods and epidemics.
- b. Acts of any Government authority domestic or foreign including but not limited to war declared or undeclared.
- c. Accidents or disruptions including, but not limited to fire and explosions.

Controller of Examinations
Tamil Nadu Public Service Commission
Chennai – 600 003

ANNEXURE-I

CHECKLIST OF DOCUMENTS TO BE ENCLOSED WITH TECHNICAL BID (To be kept in envelope-I)

(Bidder has to mention against each item whether it is enclosed or not. If enclosed please mention the page number for ready reference)

Sl. No.	Name of the document	Enclosed/ Not enclosed	Page No.
1	Name and address of firm		
2	Telephone No./Fax No./Email address		
3	Is the firm registered in India		
4	How long is your firm operating in India?		
5	Do you have an operating branch office at Chennai?		
6	Are all pages of the tender documents signed by the authorized signatory?		
7	Bidders authorization certificate		
8	Demand draft to the value of Rs. 50,000/- towards the earnest money deposit (EMD) or copy of the permanent registration certificate issued by the Department of Industries & Commerce, Government of Tamil Nadu		
9	Copies of Certificate of incorporation of the firm (e.g. Registration as Partnership Firm, Proprietary concern, Company etc.)		
10	Has your firm fulfilled the stipulated conditions for Gross annual turnover (Profit) for any three years between 2017-2018 and 2021-2022		
11	Has your firm recorded Gross annual turnover (Loss) for any three years between 2017-2018 and 2021-2022		
12	Do you fulfill the turnover conditions of Rs.1 Crore and above (after tax)		
13	Do you need to have any consortium in this project / tender? (Consortium is not allowed)		

Sl. No.	Name of the document	Enclosed/ Not enclosed	Page No.
14	Will you be the direct agent to deal with TNPSC who shall be solely responsible for the execution and delivery of the work?		
15	Certified copies of following registrations namely; <ul style="list-style-type: none"> • Income tax PAN • Goods and Service Tax registration • Provident fund (PF) registration • Permit for operating through-out the state 		
16	Do you possess adequate infrastructure of your own for the proposed transportation to carry out the intended services. The vehicles (30 or more vehicles with closed container carrier of 6 to 10 tonnes capacity) should be owned by the bidder and copies for the following are to given; <ol style="list-style-type: none"> a) Registration certificate (RC) book, valid permit, Road tax receipts, insurance certificate and fitness certificate (FC) etc., for all vehicles. b) Valid driving license of all the drivers c) Authority of ownership of vehicle d) Certificate covered under section 66 of Motor vehicle act 1988. e) Drivers with age limit up to 50 years and with minimum 5 years of experience in heavy motor vehicles. f) Valid pollution under control certificate (PUC). 		
17	The bidder should have his own support infrastructure facilities in all the districts of Tamil Nadu. Copies of evidence for the same should be submitted.		
18	Do you have established support centres viz., Depot/Workshops with sufficient well trained mechanics, cleaners and sufficient spare parts, throughout Tamil Nadu, so as to attend to any breakdowns on the way within 1 to 2 hours		
19	Do you have the capability to arrange for any number of vehicles as required by the Commission, even within a short notice (within 24 hours)		

Sl. No.	Name of the document	Enclosed/ Not enclosed	Page No.
20	Does the driver's cabin of each vehicle have comfortable seating facility for accommodating two persons (one armed police constable will accompany the driver)		
21	Proof in support of Quality Certification, if any.		
22	Client feedback about the track record of the bidder		
23	Technical literature, write ups, if any, in support of the services tendered for.		
24	An affidavit in Rs. 20 Non-judicial stamp paper declaring that the bidder was not blacklisted by any State/Central/Quasi - Government bodies.		
25	Has any FIR been registered against your firm or any employee of your Firm for having involved in any malpractice?		
26	Is any court case pending against your firm /employee of the firm for having involved in any malpractice?		
27	Have you ever been imposed with any penalty for non-adherence of the tender conditions or fault / delay in execution of work?		
28	Are you aware that TNPSC may amend the tender by issuing an addendum in writing or by standard electronic means? And that TNPSC has right to cancel or modify the tender.		
29	Have you enclosed all supporting documents for your claims and eligibilities?		
30	Are you ready to show the supporting documents to the tender scrutiny committee at any time when called for.		
31	Do you have at least ten years of experience in the field of transportation of goods/ documents.		

Sl. No.	Name of the document	Enclosed/ Not enclosed	Page No.
32	Do you have at least five years of experience (in total) in transportation of confidential materials of at least any two government bodies.(State /Centre/ Statutory government body).		
33	Name and titles of Directors & Officers with designation to be concerned with this work with designation of individuals authorized to act for the organization		
34	Any other information considered necessary but not included above		
35	Other relevant information, any		

Certificate

I/ We have read the tender document completely and understood all the requirements including the conditions laid down in it. We certify that our firm is eligible to participate in this tender as per the eligibility criteria specified in this tender document. I/ We will abide by the tender terms and conditions given in the document. I/ We have signed in all the pages of the tender document.

ANNEXURE-II

FINANCIAL BID

[On the letter head of Bidder and should be separately sealed as per instruction]

Reference No. :

Date:

File No. :

To
The Controller of Examinations,
Tamil Nadu Public Service Commission,
TNPSC Road, Park Town,
Chennai – 600 003.

Sir,

I/ We here by submit our price bid for the transportation of Examination materials through Chartered Vehicles (Lorries with Container carriage) as indicated in the Tender document

Description	Rate quoted in Indian Rupees (in figures)	Rate quoted in Indian Rupees (in Words)
Rate per kilometre		

Note:

1. The bidder shall quote the rate in per kilometre basis (Amount in Rupees per kilometre).
2. If the price quoted is accompanied with hypothetical or vague or conditional expressions such as "Subject to any condition or assumptions", the bid shall be treated as invalid and rejected.

Certificate

I/ We have read the tender document completely and understood all the requirements including the conditions laid down in it. We certify that our firm is eligible to participate in this tender as per the eligibility criteria specified in this tender document. I/ We will abide by the tender terms and conditions given in the document. I/ We have signed in all the pages of the tender document.